



CITY OF HIALEAH EDUCATION ACADEMY, INC.

**Meeting of the Board of Directors  
October 2, 2024**

**Directors**

Teresa “Tessie” Santalo Sanchez *(Present)*

Armando “Manny” Llanes *(Present)*

Vincent “Vince” Teck *(Present)*

Noelle Iglesias *(Present)*

*\*\*To allow greater community involvement, today’s meeting was physically held at the school and via communications media technology.*

**Minutes**

**1. Opening Exercises**

- a. Meeting call to order at 11:05am
- b. A quorum was established

**2. Public Comment – None**

**3. Consent Agenda - All items listed with letter designations are considered routine and were enacted by one motion.**

- a. **APPROVED:** The Board approved the Minutes from the August 22, 2024 Board of Directors Meeting Minutes.
- b. **APPROVED:** The Board approved to Ratify the Resolutions by the Board Chair:
  - i. Approved to formally acknowledge that Ms. Angelica Pacheco is no longer on the Board. 9/5/24
  - ii. Approved the Charter School Title I Budget Appropriation Details Form for the 2024-2025 school year as a Title 1 distinguished school. 9/20/24
- c. **APPROVED:** The Board approved to ratify the teacher Salary Increase Allocation Plan.



CITY OF HIALEAH EDUCATION ACADEMY, INC.

- d. **APPROVED:** The Board approved the Progressive Discipline Acknowledgement & Policy; further directing all school to add the Acknowledgement & Policy as an attachment to the “Policy and Procedures for Charter School Compliance with School Safety and Security Requirements Set Forth in Florida Statutes and Rule 6A-1.0018; and Florida Administrative Code” manual, as created by each school using the board adopted template in June 2024.
  - i. *Each district school board and charter school governing board shall adopt a progressive discipline policy for addressing any instructional personnel as defined in s. 1012.01(2) and any administrative personnel as defined in s. 1012.01(3) who knowingly violate school safety requirements.*
- e. **APPROVED:** The Board approved to Ratify the Instructional Continuity Plan for the 2024-2025 school year; further requesting public comments if applicable.

*Motion to approve the consent agenda by Noelle Iglesias; second by Vincent Teck; motion passed unanimously*

4. **Action & Discussion Items**

- a. Principal Report (*Principal Alvarez*)
  - i. PowerPoint Presented
    1. PM1 Data
    2. Professional Development
    3. Community Outreach
    4. Phase IV of Expansion
- b. Financial Report
  - i. The Annual Budget will be presented at the next meeting after the official October FTE count.
  - ii. The 23-24 Annual Audit was just completed and will be presented at the next meeting.
- c. Other Items by Board Members, Staff, or ESP

5. **Notifications and Announcements**

6. **Adjourned Meeting at 11:40am**



CITY OF HIALEAH EDUCATION ACADEMY, INC.

\*The minutes were adopted by the Board of Directors at a meeting held on November 14, 2024.