



CITY OF HIALEAH EDUCATION ACADEMY, INC.

**Meeting of the Board of Directors
November 17, 2025**

Directors

Teresa “Tessie” Santalo Sanchez (*President / Board Chair / Director*) - (*Present*)
Noelle Iglesias (*Vice-President / Vice-Chair / Director*) - (*Absent*)
Armando “Manny” Llanes (*Director*) - (*Present*)
Vincent “Vince” Teck (*Director*) - (*Present*)
Arnaldo “Arnie” Alonso (*Director*) - (*Absent*)

***To allow greater community involvement, today’s meeting was physically held at the school and via communications media technology.*

Minutes

1. Opening Exercises

- a. Meeting called to order at 12:01pm
- b. Established a quorum

2. Public Comment

3. Consent Agenda - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the September 18, 2025 Board of Directors Meeting.
- b. **APPROVED:** The Board approved to Ratify Resolutions by the Chair:
 - i. Approved to continue to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System as the Teacher and Administrator Evaluation Tool.
- c. **APPROVED:** The Board approved to revise the Employee Handbook to include mandatory self-reporting policies.



CITY OF HIALEAH EDUCATION ACADEMY, INC.

- d. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending September 30, 2025.

Motion to approve the consent agenda by Board Member Teck; second by Board Member Llanes; motion passed unanimously

4. **Action & Discussion Items**

- a. Principal Report (*Principal Carbajosa*)
- a. Updates on enrollment, staffing, safety and security, PM data, school grade, interventions, events, etc...
 - b. Working on earning the Lighthouse school designation as part of Leader in Me
- b. President of COHEA/CIVICA Educational Foundation Report (*Carlos Alvarez*)
- a. Facility Report by Julio Robaina and Rolando Llanes
 - b. Accreditation Update by Christine McGuinn
- c. Financial Report
- i. **APPROVED:** The Board reviewed and approved the Financial Statement and Independent Auditors' Report for the period ending June 30, 2025.
Motion to approve by Board Member Llanes; second by Board Member Teck; motion passed unanimously
 - ii. **APPROVED:** The Board reviewed and approved the Revised Annual Budget.
Motion to approve by Board Member Teck; second by Board Member Llanes; motion passed unanimously
- d. Other Items by Board Members, Staff, or ESP

5. **Notifications and Announcements**

6. **Adjourned Meeting at 12:33pm**

*The minutes were adopted by the Board of Directors at a meeting held on February 19, 2026.



CITY OF HIALEAH EDUCATION ACADEMY, INC.
